



Recruitment Screening Suite

Introduction

The WAVE Recruitment Screening Suite has been designed to assist employers who wish to minimise the risk of employing candidates with a high potential to perpetrate workplace bullying and harassment. It is not a personality diagnosis tool but offers processes and questions that may indicate the likelihood of unwanted traits in a candidate.

It is designed to be used as part of an organisation's total recruitment framework. The Suite consists of;

- ?? A Telephone Screening Form
- ?? A Reference Checking Form
- ?? A Behavioural Interview Form
- ?? A Guide to Assessing Information

It is advisable that those who use this Suite have an understanding of the dynamics of workplace bullying and harassment and that they are confident to use the forms. WAVE offers specific training for those involved in using the Suite and this can be organised by contacting WAVE.

The Recruitment Screening Suite has been designed by Kelly Townsend in conjunction with WAVE. It may be purchased and copied by agreement.

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A handwritten signature in blue ink, appearing to read "Hadyn Olsen", is written over a light blue rectangular background.

Hadyn Olsen
Director